



JC workers Safety Code is simple as ABC Always Be Careful!

1. You are responsible for your own safety and safety of others.
2. If you're not trained: Don't do it.
3. Always use equipment, tools and machinery safely and properly.
4. Assess the risks before you start the work.
5. Keep your work area clean.
6. Always wear proper protective equipments.
7. Report any unsafe conditions.
8. Report all injuries.
9. Don't take shortcuts. Strictly follow safety norms.
10. No alcohol or drugs to be used.

And Remember All accidents are preventable!



This document has been prepared on the basis of the findings observed in the performance of work by the company J-C Services. It is the only outline general procedures for the protection of worker health and safety and the Environment. These procedures should be verified with the procedures in force on a given object.

This document is called a further HSE Plan and was endorsed by the president of J-C Services.

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1. Introduction

HSE Guidance Plan has been prepared in order to:

- to minimize risks
- maximum protection of health of workers
- environment protection
- execution of the project in accordance with the standards of customer

HSE plan includes:

- procedures drawn up in order to implement the guidelines HSE plan
- descriptions of the principles of the organization of work on the project

HSE plan is up to date modified on the basis of observations employees of J-C Services and adapted to the standards of our clients



2. Health and safety policy and objectives

The basic goals and objectives:

- complete absence of injuries
- prevention of undesirable events
- prevention of risks
- prevention of pollution

Ways of achieving goals and objectives:

- HSE plan based on the recognition and prevention of dangerous situations
- in the preparatory phase everyone should be involved in the assessment of the possibility of risks
- if the execution of work is not possible in a safe way a risk assessment should be conducted and the means to minimizing threats should be deployed risk assessment before starting work in a new place
- HSE plan based on prevention of pollution
- each employee is personally responsible for organizing the workplace and perform it in a safe way
- side manager is obliged to implement the plan HSE and control employees



3. Descriptions of the principles of the organization of work on the project

General rules

Work should be done in accordance with the general principles of safety and rules in force on a given object. If you require a work permit must be issued before taking a job. All aspects of the permit to work must be taken into account during the work.

In the event that a given facility is not required to permit the work should be carried out in compliance with safety rules.

If the place of work are working other companies is necessary planning work. This is to exclude risks arising from the way of performing work by our employees and employees of other companies. For this purpose it is necessary to obtain contact information for representatives of the companies working with us.

The project manager is obliged to obtain the following information contact:

- emergency calls (hospital, ambulance, emergency call on the object)
- contact details customer
- contact representatives of other companies working within the places where we work
- contact details of project coordinator
- contact details safety coordinator

The acquisition of these data is to enable the proper planning, coordination and fast notification of appropriate services in an emergency.



Accession to work

Every employee before work is obliged to:

- conduct the overall risk assessment
- check if properly equipped
- check if his work has no negative effect for the safety of other employees
- protecting the workplace if necessary
- identify escape routes in the event of a sudden threat

Before ending the work the employee is responsible for cleaning up waste arise as a result of his work, and their segregation.

Protective clothing

If the property has no guidelines on the protective outfit employee is obliged to wear:

- helmet
- goggles
- gloves
- safety uniform
- shoes with protective toe toes

If the work environment require additional security such as:

- safety harness
- hearing protection
- respiratory protection
- special protective suit

At the request of the employee protection, these must be made available.



Training and Certification

All employees before hiring the company J-C Services must undergo initial safety training.

Personnel performing work in Sweden must have the following training and certification:

- SSG Entre
- SSG Chemi
- training required to perform work at the facility

Tasks and Responsibilities

All employees of J-C Services are required to comply with the aforementioned principles.

Reporting accidents and dangerous situations

If you notice a dangerous situation the employee is obliged to inform the project manager. The project manager has a duty to discuss the occurrence to the other employees and if it is possible to implement preventive measures occurrence of this situation in the future.

In the event of an accident the project manager is obliged to draw up a detailed report and send it to the office. The aim is to develop and implement policies to prevent the occurrence of similar accidents in the future.



Meetings

Prior to the project manager of the project is obliged to organize the "Meeting of the project" with all employees. The meeting must be cover the following topics:

- Discussion of safety rules on the object
- Discussion of the principles of waste management
- Discussion of organizational issues

At least once every 2 weeks the project manager must organize a meeting with the staff "Toolbox" which are discussed the following issues:

- HSE issues that result from the work to be performed
- overview of the work done
- order and neatness
- rules of accession to work
- marking and determination of dangerous places
- emergency procedures
- reporting hazardous situations
- work at heights
- waste management
- first aid
- Organisational issues

Safety round

The project manager once a week is required to bypass the job and control whether the work is performed in accordance with safety rules. Check whether the employees that maintain proper order in the workplace, and that waste management is carried out in a proper manner.

If you note any irregularities, they should be removed immediately.



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